

FTP Instructions

For Filezilla Client

This series of instructions is assuming you have installed and are using FileZilla FTP client. You can download and learn more about FileZilla at <http://filezilla-project.org/>

The generic information needed to get FTP working for any client is:

FTP server: <ftp.lara.on.ca>

Port: 21

Username/Password: Your Lara username and password.

Setting up your site for Filezilla (Version 3.2.7.1):

Step 1. Open Filezilla and Select File -> Site Manager

Step 2. Click **New Site** to create a new site entry and give it an appropriate name "Company X Site" or "www.abc.com"

Step 3. Enter the host: ftp.lara.on.ca

Step 4. Set Logon Type to Normal

Step 5. Enter your ftp username and password.

Step 6. Click Ok.

You will now be able to connect to the FTP by clicking on the down arrow beside the site manager icon (normally located directly below the file menu) and selecting your entry you created.

Using FTP:

Once connected you are presented with a split view, on the left hand pane you will have your local file system (C drive usually) and on the right hand pane you will have the remote files (your website files).

On the remote side:

Public_html contains all of your html and site files. You can upload by dragging from the left pane to the right new updates and files. And vice versa you can copy your site to your local drive to make backups or changes then upload them once ready with the new content.

For more information please visit http://wiki.filezilla-project.org/Main_Page